

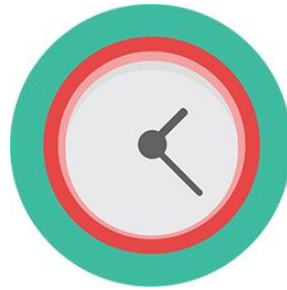
CAMP CALABASAS & CALABASAS KLUBHOUSE

DEANZA PARK

TK DISTANCE LEARNING DAY CAMP

Camp begins on August 19, 2020
SPACE IS LIMITED TO 12 PARTICIPANTS

Camp Hours
7:30am-6:00pm



camp Supplies are included with your annual registration fee



- *Campers will be given age appropriate instruction**
- *Rooms will be cleaned & disinfected often**
- *Social Distancing will be followed when at camp and campers will have seats 6 feet apart from one another**
- *Campers must wear face masks**

Staff will facilitate educational lessons, arts and crafts, games and physical activities.



Morning & Afternoon Snacks Provided



\$50 Registration / camp Supply Fee
FULL TIME WEEKLY FEES: \$300
PART TIME WEEKLY FEES: MONDAY/WEDNESDAY/FRIDAY \$210
PART TIME WEEKLY FEES: TUESDAY/THURSDAY \$140



Visit us at campcalabasas.org for more info!
You can also email us at campcalabasas@gmail.com
or call us at 818-878-0162 or 818-447-9469

CAMP CALABASAS & CALABASAS KLUBHOUSE

DEANZA PARK TK DISTANCE LEARNING DAY CAMP

Campers Name _____ Age _____ Date of Birth _____ Sex M F

Parent 1 Name _____ Work/Cell Numbers _____ / _____

Parent 2 Name _____ Work/Cell Numbers _____ / _____

Home Phone _____ Child Lives With: Both Parents Shared or _____

Home Address _____ City _____ Zip _____

Email 1: _____ Email 2: _____

Previous camp Name: _____ Anticipated Year of Kindergarten: _____

PLEASE CIRCLE THE ATTENDANCE FREQUENCY FOR YOUR CHILD BASED ON THE OPTIONS BELOW

FULL TIME (Monday-Friday)

PART TIME: Monday/Wednesday/Friday Tuesday/Thursday

\$50 Registration / camp Supply Fee

FULL TIME WEEKLY FEES: \$300

PART TIME WEEKLY FEES: MONDAY/WEDNESDAY/FRIDAY \$210

PART TIME WEEKLY FEES: TUESDAY/THURSDAY \$140

The undersigned hereby agrees to defend, indemnify, and hold harmless the City of Calabasas and its officers, employees and agents against any loss, liability charges and expenses (including attorneys' fees) and costs which may arise by reason of participation in any program. (The City does not provide accidents, medical, liability, workers' compensation insurance for program participants). As parent/guardian, I hereby consent to emergency treatment of my minor child as a result of accident or injury. I further agree to pay any and all costs incurred as a result of said treatment. I agree to carefully inspect and satisfy for me that the facilities provided are reasonably safe for their use. Once having conducted the inspection, I agree to expressly assume the risk of participating at the premises. I understand the City retains the right to use photos taken during activities for public purposes.

Parent Signature _____ Date _____



CITY of CALABASAS

**Visit us at campcalabasas.org for more info!
You can also email us at campcalabasas@gmail.com
or call us at 818-878-0162 or 818-447-9469**



**Little
Learners**

CAMP CALABASAS 2020-21 CAMP AGREEMENT

Campers Name _____

LITTLE LEARNERS, LLC

RELEASE, ASSUMPTION OF RISK, AND INDEMNITY

RELEASE: The undersigned is the parent or legal guardian of the minor camper, identified above. In consideration for Little Learners providing to the camper identified above a camp Experience at Camp Calabasas, **I HEREBY, ON MY OWN BEHALF AND ON BEHALF OF THE CAMPER, RELEASE AND DISCHARGE LITTLE LEARNERS, LLC, THE OWNER AND OPERATOR OF CAMP, AND THE CITY OF CALABASAS AND BOTH OF THEIR OFFICERS, DIRECTORS, EMPLOYEES, VOLUNTEERS AND AGENTS (called herein the "Releasees") FOR AND FROM ANY AND ALL CLAIMS ARISING OUT OF THE CAMPER'S PARTICIPATION IN THE CAMP, INCLUDING CLAIMS ARISING OUT OF THE NEGLIGENCE OF THE RELEASEES OR ANY OTHER CAMPER THAT CAUSES, OR IS CLAIMED TO CAUSE, INJURY OR DEATH TO THE CAMPER IDENTIFIED ABOVE, PROPERTY DAMAGE, OR OTHER DAMAGES. I ALSO PROMISE NOT TO SUE ANY OF THE RELEASEES FOR ANY OF THE CLAIMS BEING RELEASED.**

ASSUMPTION OF RISK: I understand and acknowledge that participation in camp activities involves risk of injury. I fully appreciate the risks involved in my camper's participation in these activities and voluntarily assume, on the camper's behalf, those risks.

PROMISE TO DEFEND, INDEMNIFY, AND HOLD HARMLESS: In consideration of the above camper being permitted to participate in Little Learners camp, **I agree to defend, indemnify, and hold harmless** the Releasees from and against all claims arising out of the camper's participation in the camp.

EMERGENCY TREATMENT: I hereby consent to allowing emergency medical personnel to be summoned for the camper if needed and consent to emergency treatment of the camper as may be required as the result of accidental injury or otherwise. I further agree to pay any and all costs incurred for such treatment.

PHOTOGRAPHS: I agree to allow the camper to be photographed while participating in camp activities and understand that Little Learners and the City retain the right to use any photographs taken during camp activities for promotional and other purposes.

I HAVE READ THIS AGREEMENT AND UNDERSTAND IT INCLUDES A RELEASE OF ALL CLAIMS, VOLUNTARY ASSUMPTION OF ALL RISKS INVOLVED IN CAMP ATTENDANCE AND AN AGREEMENT TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE RELEASEES. BY SIGNING THIS AGREEMENT I VOLUNTARILY ACCEPT ALL OF THE TERMS AND CONDITIONS OF THIS AGREEMENT.

PARENT OR LEGAL GUARDIANS SIGNATURE

PARENT OR LEGAL GUARDIANS PRINTED NAME

RELATIONSHIP TO CAMPER

DATE

CAMP CALABASAS & CALABASAS KLUBHOUSE DEANZA PARK TK DISTANCE LEARNING DAY CAMP



CITY of CALABASAS

LIC#197407367

(818) 878-0162/(818) 878-0195 fax

ADJUSTED COVID-19 Hours 7:30am-6:00pm



**Little
Learners**

FEES

An annual registration fee of \$50.00 will cover basic personal camp supplies used at camp. An annual emergency supply/earthquake kit fee of \$10.00 is payable at the time of enrollment per participant.

FULL TIME MONTHLY CAMP TUITION VIRTUAL LEARNING DAY CAMP

Full Time - \$300.00 per week

PART TIME MONTHLY CAMP TUITION VIRTUAL LEARNING DAY CAMP

Part Time Monday/Wednesday/Friday \$210

Part Time Tuesday/Thursday \$140

CAMP WILL BE CLOSED ON: Labor Day, Veteran's Day, Thanksgiving Day/and the day after, Martin Luther King Jr. Day, President's Day, and Memorial Day.

We will be open for Fall Recess, Staff Development Days, Fall Break, Winter Break, Spring Break and Summer Break.

METHODS OF PAYMENT/PAYMENTS

Payments will be charged weekly on Fridays (prior to the start of the session). If a payment by check is returned unpaid, the checkwriter will be assessed a NSF fee of \$25.00 and a late fee of \$25.00. After one returned check all further payments must be made by another method of payment.

SUSPENSION AND TERMINATION FOR LATE PAYMENT

If camp has not been able to process payment or if payment has not been paid, camp reserves the right to refuse to admit the child to camp until the account is brought current and a credit card is put on file.

WITHDRAWAL OR CHANGES TO ENROLMENT

Parents or legal guardians may withdraw from camp at any time, however, one weeks notice must be given. Notice must be given in writing 5 days prior to cancellation to avoid being charged. If you give notice mid week you are still responsible for the following full weeks tuition.

FEE MODIFICATION CONDITIONS MADE BY CAMP DURING THE SPAN OF THE camp YEAR Camp families will be given written notice regarding any basic rate change.

SEASONAL CAMP FEES

Fees for our seasonal camp programs will be listed on our website under the "Seasonal Camp" tab. Registration paperwork will be listed online for families to fill out to enroll and current participants will have priority for seasonal camp enrollment.

**CAMP CALABASAS & CALABASAS KLUBHOUSE
DEANZA PARK TK DISTANCE LEARNING DAY CAMP**

Program Admission Agreement

DISMISSAL FROM THE PROGRAM MAY ALSO INCLUDE BUT IS NOT LIMITED TO:

(1) Abusing (physically, verbally, or any other form) another participant or staff member,
(2) Refusal to correct documented problematic behavior (3) Making threats towards others while at camp
(4) Destruction to property and/or camp facilities (5) If there are 3 written incident reports, your child might be dismissed from camp based on the severity of the incidents (6) Use of profanity (7) Failure to correct behavior that the parents have previously been contacted about (8) Excessive late pick-ups from camp past our closing me

**Fees will not be returned for days missed if your child is dismissed from camp due to the above reasons.

DESTRUCTION OF CAMP PROPERTY/FACILITY

If at any time during the term of the camp year, camp property or facility is damaged or destroyed to such an extent that it would threaten the health or well-being of the children enrolled in the camp or due to the destruction it would hinder providing quality care at the facility, it would be the Parents obligation to pay for such property or other damages caused by their child. Destruction of property including breaking pencils used for homework will not be tolerated.

DISCIPLINE POLICY

At Camp Calabasas and Little Learners we focus on maintaining a caring, supportive and fun atmosphere. Children are encouraged to be cooperative and respect others. If a child loses self-control, we may remove the child from the area with the other children to help them regain control and composure. We keep in close touch with parents to work out effective methods to help improve a child's behavior. If necessary a written report will be completed by the staff and a meeting will be set up with the parent to discuss an appropriate outcome.

GENERAL INFORMATION

SIGN-IN/OUT PROCEDURES

Upon arrival to camp your child will be signed in by a camp staff member. When you pick up your child at the end of the day, a staff member will sign the child out. If we do not know you or a authorized representative is picking your child up we will ask to see photo identification. Some people get offended when we ask for photo identification but please remember that we are doing so to protect your child and make sure the person is authorized to pick up.

CHANGE OF CLOTHES

If you have a child who might have a bathroom accident while at camp please provide us with a change of clothes or place one in a gallon bag and you can drop it off to us at camp. During the COVID-19 pandemic, we are unable to provide emergency backup clothing.

CAMP CALABASAS & CALABASAS KLUBHOUSE

DEANZA PARK TK DISTANCE LEARNING DAY CAMP

COVID-19 HANDBOOK UPDATES

Updates to our Illness Policies

- Children's temperatures will be taken at drop-off each morning.
- **Stay home and notify camp immediately if anyone in your family has been in contact with anyone who has tested positive for COVID-19. Exposed children must remain home for 14 days even if they have a COVID-19 test that returns negative results.**
- Children should stay home if they are sick with anything such as the flu, common cold, conjunctivitis (pink eye), a sore throat (strep throat), fever, cough, breathing concerns, sinusitis, or is otherwise feeling sick.
 - Children must remain at home until symptoms subside and until they are 24 hour symptom free.
 - Children must remain at home until their fevers or symptoms have not been treated by over the counter medications for at least 24 hours.
 - Depending on the ailment, please make sure your child has been treated with the appropriate antibiotics/medications.
- Stay home and notify us if you gave your child any fever reducing medications 24 hours prior to coming to camp.
 - A child must be fever free when coming to camp and should be fever free from taking medication for at least 24 hours.
- Take your child's temperature if you are unsure if they are sick.
 - A fever of 100.4 or higher will require your child to stay home for at least 72 hours. Being fever free means that your child has no fever and no fever by way of taking reducing medications.
 - If your child is sent home from camp with a fever, a photo of the temperature taken on the thermometer will be provided to you.

Classroom Environment Changes

- Classroom carpets have been removed until further notice.
- Unnecessary furniture has been removed from the classrooms.
- Dress up and plush items have been removed from the classrooms.
- Supplies will be given to each child and will be stored at their respective place within the classroom. Items will be disinfected daily.
- Share bags using items from home has been stopped for now. We will have items within the classroom for the children to pick from to share with their friends.

CAMP HOURS

As policies and procedures continue to change and evolve, so will our operating hours. We will give as much notice as possible if our operating hours need to shorten.

- Monday through Friday 7:30am-6:00pm (until further notice)

CAMP CALABASAS & CALABASAS KLUBHOUSE

DEANZA PARK TK DISTANCE LEARNING DAY CAMP

COVID-19 HANDBOOK UPDATES

TUITION

- Our monthly tuition rates have been changed to weekly rates. These rates will remain the same as our full time seasonal camp rates of \$300.
- Part time rates will be at \$140 for 2 days and \$210 for 3 days (\$70 per day)
- If there are any changes to our fees, each family will be given 5 days notice regarding such a change.

FACE COVERINGS

- Staff will be required to wear face coverings/masks during their time on camp or city property. Masks will not be taken off around the children for any reason.
- Campers are required to wear cloth face coverings while at camp, except when eating/drinking, or engaging in solo physical exertion (such as jogging by one's self). This applies to all adults and children 2 years of age and older. Only individuals who have been instructed not to wear a face covering by their medical provider (who provide medical documentation) are exempt from wearing one.

REMINDERS/SUGGESTIONS

- Per the LADPH, please take your child directly home after camp. No play dates, grocery stores or any other unnecessary possible exposures should be taken.
- Have a backup child care plan for when your child might be sick or if we have to temporarily close a classroom or if the camp were to close due to exposure to COVID-19.
- Follow the guidelines set forth by our city, county and state.

What you can expect from our staff....

- To wear masks anytime they're on site at one of our camp programs.
- To follow local guidelines regarding safe practices when not at work.
- Your child's teachers will bring the same love and joy to work everyday.
- If they feel that they have a cold, flu, fever, cough, strep throat, breathing concerns, sinusitis, or any other onset of illness. Staff will remain home until their symptoms subside.
- To have their temperatures taken daily upon arrival.
- To wash their hands as they arrive and multiple times throughout the day.
- Teachers will continue to remind children to wash their hands often, to catch their coughs and sneezes, and about the new rules of the classrooms.
- To maintain social distancing as much as possible from co-workers and parents
- To continue to be loving, caring, supportive, understanding and encouraging for your children and your family.

***Please see our COVID-19 page on our website including links to resources listed on our website to help inform you of the agencies whose regulations we are following.**

*****Any additional changes will be communicated to the parents as they become available.**

CAMP CALABASAS & CALABASAS KLUBHOUSE DEANZA PARK TK DISTANCE LEARNING DAY CAMP COVID-19 HANDBOOK UPDATES

ILLNESS/VACATION POLICY

1. Under our new COVID-19 regulations, any camper with a fever must remain home for 72 hours after they have had a fever without using fever reducing medication.
2. Please notify us via email at campcalabasas@gmail.com or at 818-878-0162 or 818-447-9469 as if your child will be staying home due to illness.
3. Due to limited enrollment for this program we are not able to refund or credit participants for days missed due to illness or vacation.

THERE ARE NO MAKE UP DAYS OR SWITCHING DAYS (IF YOUR CHILD COMES MWF BUT MISSED A MONDAY THEY CAN'T ADD A DAY TO MAKE UP THE MISSED DAY. IF WE ARE ABLE TO ACCOMMODATE YOU IN ADDING A DAY IT WILL DEPEND ON THE ABSENT LIST AND IF WE ARE GOING TO BE UNDER OUR LICENSED CAPACITY FOR THAT DAY.

SNACK

A daily morning and afternoon snack, following state guidelines, will be provided by camp to each participant. A snack menu is available upon request.

If your child wishes, you can pack additional snacks for them to have during their time at camp.

LUNCH

Children must bring their own lunches to camp. Lunches must contain completely disposable containers and items (no reusable containers, silverware, etc.). We have a hot lunch option available from Bright Belly, and the form is attached to this packet.

EMPLOYEE LIABILITY

Camp Calabasas/Lile Learners, LLC does not recommend, supervise or assume liability for the actions of our off-duty employees.

Under California law the Department of Social Services has the right, at any time, without notice or prior consent, to privately interview children or staff at any Child Care Center, to inspect and audit children's records, to observe the physical condition of children, including conditions which could indicate abuse, neglect or inappropriate placement, and to have a licensed medical professional conduct physical examinations of children. As Child Care Providers, the staff members are mandated Child Abuse Reporters and are required to file a report if there is knowledge or reasonable suspicion a Child has been abused or is being abused (California Penal Code Sec on 11165-7[A] and 1166-5.

RELEASE OF INFORMATION-CONFIDENTIALITY

All children's records and their family financial records are confidential. We will not release or disclose any information regarding a child or their family without prior written consent from the parent or legal guardian. We also will not give out phone numbers of other participants if asked.

CAMP CALABASAS & CALABASAS KLUBHOUSE DEANZA PARK TK DISTANCE LEARNING DAY CAMP COVID-19 HANDBOOK UPDATES

Updates to our Drop-off and Pick-up Procedures

Sign in/out will be done using a camp iPad or by paper if not available.

WEARING A FACE COVERING/MASK IS REQUIRED AT DROP OFF/PICK UP.

- Drop Off Procedures
 - Parents will be required to drop off their child at our trailers.
 - Per the [State of California](#), [LA County](#) and [City of Calabasas](#) regulations, please wear a mask and when you drop off and pick up. Per these regulations, a face mask must be worn by parents/adults dropping off/picking up.
 - Every morning we will be asking you questions about your child's health:
 - We will take your child's temperature with a no touch thermometer. Any child with a fever 100.4+ will have to go home.
 - Has your child had any signs of fever, shortness of breath or a cough since they were last at camp?
 - Did your child take any medications including any fever reducers since they were last at camp?
 - Did your child sleep well last night?
 - How has your child's appetite been since they were last at camp?
 - Has your child had any rashes, aches and pains since they were last at camp?
- Pick Up Procedures (**Masks must be worn by the person picking up**)
 - Drop off and pickup will take place outside until further notice.
 - Feel free to call the camp office, 818-878-0162, or text the camp cell, 818-447-9469, before you arrive so we can have your child packed up and ready to go.
 - Pull up to the camp trailers and wait at the bottom of the ramp.
 - A teacher or administrator will bring your child out and will sign your child out.
- If we call to have your child picked up, please pick up immediately. Please follow the same pick up procedures as described above.
- Minimize your time at camp as much as possible and practice social distancing.
- Please do not congregate in the parking lot after drop off

VIRTUAL LEARNING

We will assist your child in their Virtual Learning. We will have your children placed in small group pods by grade levels. We will have the same staff working with the same children per week. Our goal is to help your children succeed with their virtual learning and assist them when necessary.

CAMP CALABASAS DEANZA PARK TK DISTANCE LEARNING DAY CAMP

COVID-19 HANDBOOK UPDATES

FACE MASKS

FACE MASKS must be worn by campers as is required by the LA County Department of Public Health Appendix K guidelines.

ELECTRONIC DEVICES AND TOYS

Computers, laptops, and cell phones are the campers responsibility. If a camper brings such items to camp they need use them properly and not miss use the devices in any way.

IF YOUR CHILD BRINGS A PHONE IT MUST BE LEFT ON SILENT/OFF IN THEIR BACKPACK OR IT WILL BE TAKEN AWAY AND LEFT IN OUR OFFICE UNTIL THE CHILD IS PICKED UP.

MEDICATION

Medications, both prescription and over the counter, will be administered only if we have written permission of the child's parents. A form must be filled out prior to us administering any medication. Each medication must have an original unaltered box with a label affixed. The label or package must state the medications name, dosing information, prescribing physician and dosing instructions.

ALLERGIES If your child suffers from allergies to foods, medications, bee stings, etc. please make sure to note it on your registration form. If you have medication that would need to be given in the event of an allergic reaction please let us know and we will give you the appropriate form to fill out for us to administer such medication.

ORDERS OF PROTECTION/CUSTODY PAPERWORK

If you have an order of protection and if it includes protecting your child please make sure that we have a copy on file upon turning in your registration paperwork. If you have specific custody days please make sure that we have that copy of your paperwork on file so we can make sure your child is going with the proper parent on the designated days.

LATE PICK UP FROM CAMP PROGRAMS LATE PICK UP DUE TO WEATHER and ACCIDENTS

If you are running late to pick up your child due to adverse weather conditions or traffic accidents please call us at camp and notify us of your late arrival. In such situations it is at the discretion of the closing director to enforce or make exception for the charging of the late pick-up fee. For children who are at camp past our closing time of **6:00pm** a fee of \$1.00 per minute, per child, will be charged. If you are late more than 3 times we have the ability to dismiss your child/ children from camp.



Little Learners



By signing below, you acknowledge that you have read, and understand all of the information within the LITTLE LEARNERS 2020-21, CAMP CALABASAS AND CALABASAS KLUBHOUSE DEANZA PARK TK DISTANCE LEARNING DAY CAMP COVID-19 HANDBOOK AND COVID-19 UPDATES.

Name: _____

Child's Name: _____

Signature: _____

Date: _____

CAMP CALABASAS & CALABASAS KLUBHOUSE

DEANZA PARK TK DISTANCE LEARNING DAY CAMP

COVID-19 HANDBOOK UPDATES

What we'll be doing...

- We will continue to provide a warm, caring and welcoming environment for your child and family.
- We will provide a program that has more structure and to promote social distancing.
- We will continue to have your child wash their hands upon arrival and before departure.
- We will continue to monitor children for any signs of any illness or fever and may take temperatures throughout the day. If children have symptoms parents will be called for immediate pick up and the child will be safely isolated from the other children.
- We will continue to practice as much social distancing as possible by separating children into smaller groups, by using both our indoor and outdoor facilities, by providing more individual activities, by removing excess toys and equipment, and by removing/replacing some activities with ones children will be able to do on an individual basis.
- We will limit each classroom size to follow the laws set forth by those agencies who oversee our programs.
- We will keep those children in the same group throughout the day and weekly.
- Children will be with the same teacher or teachers daily.
- We will require deliveries to be left outside the camp building. Delivery personnel will be required to wear a mask when on site.
- We have cancelled on site enrichment classes and special visitors until further notice.
- We will continue to disinfect the camp with EPA approved products throughout the day and for a deep clean nightly.
- We will notify families immediately once we find out that someone has been in the facility that tested positive for COVID-19. We will also contact the Health Department, our Licensing Analyst and local city officials. The Agencies we report to will advise on the best course of action, which may include some sort of temporary closure for a short time to do cleaning of our facility.
- Have multiple toys and manipulatives accessible that are easy to clean and sanitize throughout the day.
- We will offer more opportunities for individual play and solo activities, such as fine motor activities (i.e., drawing, coloring, cutting, puzzles, and other manipulatives).
- We will continue to plan activities that do not require close physical contact between multiple children.
- We will sanitize the sink and toilet handles before and after each child's use.
- We will continue to do things that are in the best interest of our children, families, staff and program.

LITTLE LEARNERS
CAMP CALABASAS & CALABASAS KLUBHOUSE
CREDIT CARD FORM 2020-21

I, _____, hereby authorize Little Learners to automatically charge my credit card for tuition fees.

Participants Name: _____

Fees: (**Please circle one**) \$ _____ (one time use)

OR

_____ Reoccurring Camp Fees Based on Registration

Please charge the amount(s) indicated above to my credit card listed below.

Card Number: _____

Expiration Date: _____ CVV: _____

Name that appears on card: _____

Billing Address: _____

Authorized Signature: _____ Date _____
